



THE KING'S SCHOOL

GRANTHAM

SUMMER 2020 POST- RESULTS, APPEALS & ENQUIRY SERVICES

Due to the exceptional circumstance for awarding GCSE, GCE and other qualifications this summer the awarding organisations have put in place arrangements to allow a Centre to appeal results on behalf of a student. Please see below the grounds of appeal which are available for calculated results in summer 2020. Students are also able to request a copy of the centre assessment grades (CAG's) and or ranks that were submitted to the awarding organisation. Please note that we are awaiting further information about to the recent announcement with regard to appeals based on mock grades.

APPEALS, JUNE 2020 EXAMINATION SERIES CANDIDATE CONSENT FORM

Information for candidates

The following information explains what may happen during the appeals process.

If your school submits an application for an appeal on your behalf after your subject grade has been issued, there are two possible outcomes:

- Your original calculated grade is confirmed as correct, so there is no change to your grade.
- Your original calculated grade is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the appeal or request your Centre assessed grades, you must sign the form below.

Candidate consent form

Candidate's Name:		Form:	
Email Address:		Candidate Number:	

Details of enquiry (Awarding Body, Qualification level, Subject title)

Subject - Exam Title	Exam board & code	Service No.

In order to proceed with an appeal or to access your centre assessment grades (CAG's) or rank please complete the required information in the white boxes and sign and date the form to confirm your consent. (This can be an electronic, handwritten or typed signature.) This tells the head of your school that you have understood what the outcome might be, at any stage of the appeals process, and that you give your consent to the appeal being submitted.

The services available for **the Summer 2020 exam series** are numbered 1-6 below. This number should be used to indicate the service(s) requested.

Deadline for application is: 17 September 2020

Candidate consent statement and signature

I give my consent to the head of my examination centre to start the appeals process for the subjects listed above. In giving consent, I understand that the appeals process could lead to my final calculated subject grade being lower than, higher than, or the same as the result which was originally awarded for this subject. I acknowledge that, I have been advised to inform any third party (such as a university or college) that an appeal has been submitted to an awarding body.

By signing here I confirm my consent to the above:

Candidate's signature: _____

Date: _____

This form will be retained on the centre's files for at least six months following the outcome of the appeal.

Services: A list of services and their respective service numbers can be found below.

Submission of Forms: This form must to be handed to Mrs Topham who can be located in room 52, the Exams Office or via email to lisa.topham@kings.lincs.ch.uk. Please note no applications will be actioned on results days and all requests will take a minimum of 24 hours to process it is therefore recommended that applications are received no later than 16 September 2020.

The post-results services available for the **Summer 2020** exam series are numbered 1-7 below.

This number should be used to indicate the service(s) requested.

Service No.	Post Results service	Details of Service
1	CAG – Grade request	Request a copy of the Centre Assessed Grade that was submitted to the exam board
2	CAG – Rank request	Request a copy of the Centre Assessed Rank that was submitted to the exam board
3	CAG – Grade & Rank request	Request a copy of the Centre Assessed Grade and Rank that was submitted to the exam board
4	Initial Review – Stage 1	If an application for an initial review is accepted, this involves a check of the relevant data or procedures. Awarding bodies aim to complete Initial reviews within 42 calendar days of the receipt of application.
5	Independent review – Stage 2	Independent review: if a centre is dissatisfied with the outcome of the initial review, believing that there is still an error with the results, they have 14 calendar days from the outcome of the initial review to apply for an independent review. Awarding bodies aim to complete independent reviews within 42 calendar days of the receipt of the application.
6	Examination Procedures Review Service (EPRS) – Stage 3	If a centre remains dissatisfied with the outcome of the independent review, believing that there is still an error with the result, an appeal may be made to the relevant regulator's EPRS and further details about this will be provided in the awarding body's Independent Review outcome letter. For further information on the regulator's EPRS application process, please see the relevant qualification regulator's website. Appeals to regulators must be made within the timescales specified by each regulator.
7	Centre appeal – Mock exam grade	Awaiting details from Ofqual and exam boards

For exams office use only

Total payment received	£	Service applied for	/ /20	Outcome received	/ /20	Candidate notified	/ /20	Enquiry complete	/ /20
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