



THE KING'S SCHOOL

GRANTHAM

Dear Students, Parents and Carers,

I hope that you are all well. I, like the staff, am delighted that we have had the majority of students back on the school site. Thank you for all the support that you have given us this week. I know that some of you will have been worried and concerned about the positive case of Covid-19 reported in Year 7. King's is not isolated from the wider community, and it is therefore inevitable that we may see more cases as the term progresses. I would like to reassure you that our cleaning, safety and hygiene processes are all working extremely well, our staff are alert to any possible symptoms, and we have processes in place to isolate individuals immediately if the need arises.

The Government has issued clear guidance this week about when it is necessary to isolate and to request a test. You can find all of their guidance, including the changes to the law that will apply from Monday, [here](#).

It will take some time for students to remember all of the guidelines instinctively and I would like to ask for your help in reinforcing some of the behaviours that will help all of us to maintain our 'Year Group Bubbles' and to help keep the wider community safe. While students are in town, and whenever they are in uniform, we will be asking them to stay in groups of no more than six, to be courteous to others, to maintain social distancing and give right of way to other pedestrians. We also ask that they ensure that they always wear a mask if they are entering shops and when travelling to and from school on buses. Your support in reinforcing these messages would be greatly appreciated.

To help The King's School remain open during the pandemic, we kindly request the following:

- Please keep your son at home if he is displaying any of the symptoms of the COVID-19 Corona Virus: a new persistent cough, a high temperature or fever, a loss of taste or smell.
- Your son will be sent home from school if he is showing symptoms of coronavirus. This means you should book a test immediately. A runny nose, blocked nose or a sore throat are currently not recognised symptoms.
- If your son is feeling unwell with different symptoms you should treat those as you normally would and seek medical assistance via your GP if necessary.
- Please talk to your children about the use of face coverings and how to apply, to remove and store safely during the school day. Face coverings are part of our strategy to mitigate where 'Year Group Bubbles' can come into contact with each other.

On Monday the Year 7 students were sent home following explicit instructions from Public Health England. Their lessons were moved on to the Microsoft Teams platform on Wednesday morning. The delay was partly due to not all forms having had their first ICT lesson and an issue with Microsoft Teams that had been identified the previous Tuesday which an external company had been correcting. We had confirmation that Microsoft Teams was set up correctly late on Tuesday night. Should we be instructed to send any students home again their lessons will move on to the Microsoft Teams platform. In anticipation of such an event can I please request that students confirm that they have access to Office 365. To log onto the school Microsoft 365 site:

- Ensure you are not signed into your Hotmail account or Outlook account already (if you are, sign out). Then you need to log in with your school email address and your school password. Using any browser, such as Microsoft Edge, Google Chrome, etc. go to <https://portal.office365.com>
- Then enter your school email address - username@kings.lincs.sch.uk
- You will then be redirected to a page called Kings ADFS.

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- Once there you will need to put in your username with grkin\ in front of it like - grkin\username.
- Then you will need to enter your password.

We do ask that you respect that these lessons are for the students and that having parents interjecting or participating is not helpful.

As a school we are reviewing all of our procedures on a fortnightly basis and responding to directives from the Department for Education and Public Health England. I am sure that you will appreciate that, like the rest of the county, this is a learning experience for us, especially where we are considering the needs of well over a thousand students on a small site. Thank you for your tolerance and understanding during these challenging times.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Pickett', with a large, stylized initial 'S'.

Simon Pickett

Head Master