



THE KING'S SCHOOL

GRANTHAM

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September 2019

APPLICATION FOR THE 16-19 BURSARY FUND 2019-20

The 16 to 19 Bursary Fund provides financial support to help students overcome specific financial barriers to participation so they can remain in education.

There are two types of 16 to 19 bursaries:

- **Discretionary bursaries** which institutions award to meet individual needs, for example, help with the cost of transport, meals, books and equipment
- **Bursaries for defined vulnerable groups** of up to £1,200 a year

A full copy of the Education and Skills Funding Agency's (ESFA's) 16 -19 Bursary Fund Guide for 2019-2020 is available via the school's website, in the Sixth Form section, 16-19 Bursary Fund. Further information can be accessed from <https://www.gov.uk/guidance/16-to-19-bursary-fund-guide-2019-to-2020-academic-year>

A student must be aged 16 or over but under 19 at 31 August 2019 to be eligible for help from the bursary fund in the 2019 to 2020 academic year. Students aged 19 or over are only eligible to receive a discretionary bursary if they are continuing on a study programme they began aged 16 to 18 ('19+ continuers') or have an Education, Health and Care Plan (EHCP) or receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right.

DISCRETIONARY BURSARIES

The school can make discretionary payments to students to support their learning post 16.

The school is required to use discretion when making awards to young people in ways that best fit the needs and circumstances of their students. Bursary awards are targeted towards students who are facing barriers to participation.

The King's School will accept applications for bursary awards from those whose household income is less than £30,000 per year as evidenced by receipt of benefit and/or P60, Tax Credit Award Notice or evidence of self-employment income.

Students previously in receipt of free school meals will also be eligible to apply.

The typical payment for successful applications would be one payment of £200 in the Autumn Term, £150 in the Spring Term and a further payment of £150 in the Summer Term.

Payment of the discretionary bursary will remain dependant on good behaviour and an attendance on or above the average for the year group.

The Discretionary Bursary is typically allocated to cover goods and services that include: School Meals; Transport costs to and from school; Books and Specialist equipment (lab/workshop coat, goggles, scientific calculator).

Our experience also informs us that students may also wish to use the bursary for: the cost of specialist materials (Art, D+T, Stationery); the cost of or contribution towards the cost of music tuition; interview expenses (transport and accommodation); the cost of field study courses; contributions towards trips and study courses; the cost of, or

contribution towards, participation in sport or other extra-curricular activities and the cost of, or contribution towards, formal dress for school or interview.

The fund available is very limited but we want to enable all of our students to have equal access to all that the King's School has to offer. The School and its Governors are committed to promoting and enabling social mobility.

As we are required to stay within budget, there is no guarantee that applications will be met in full or even at all. Where applications are refused there is a right of appeal. An initial appeal should be made in writing to the Head Master. Beyond this there is a right of appeal to the Governing Body.

BURSARIES FOR VULNERABLE GROUPS

Students who meet the criteria, and who have a financial need, can apply for a bursary for vulnerable groups. The defined groups reflect that these students may need a greater level of support to enable them to continue to participate. The school must ensure students are eligible for the bursary for defined vulnerable groups in each year they require support. The defined vulnerable groups are students who are:

- In care
- Care leavers
- Receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner.
- Receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right

EVIDENCE OF ELIGIBILITY

The School will be required to confirm that a student is eligible for a bursary payment and will hold evidence of this. The details of this evidence can be found on the DfE website at www.gov.uk/guidance/16-to-19-bursary-fund-guide-2019-to-2020-academic-year

HOW TO APPLY

Application forms are available from Mrs Hutchins in the Sixth Form Study Centre and can be found on the school website. Students should complete the bursary application form and hand it along with the relevant proof of entitlement to Mrs Hutchins

Requests for Bursaries will be considered by a panel consisting of the following members: Mr Barton (Assistant Head Teacher); Mr Whales (Assistant Head Teacher); and Mrs Hutchins (Administrator).

The timeline for bursary awards for the period to 31 July 2020 is as follows:

Date of Award Panel Deadline for submission of Applications:

- 30 September 2019
- 6 December 2019
- 28 February 2020
- 15 May 2020

Note: Payments will normally be made by cheque payable to students within 2 weeks of the submission.

All applications will be dealt with discretely.

S Pickett

Head Master