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November 2018

Dear Parents/Guardians

**Year 10 Parents' Evening – Tuesday 4 December 2018**

I wish to invite you to the Year 10 Parents' Evening on Tuesday 4 December in the School Hall between 4.15pm and 7.15pm. This is a very important time in your son's education and I'm sure you will want to learn how he is coping with his GCSEs.

The aim of the evening is to provide you with the opportunity to meet with your son's teachers and also, if necessary, for teachers to arrange an appointment with you to discuss particular concerns. All students are expected to attend the evening and sit alongside their parents so they can take an active part in discussions. Staff will be seated in alphabetical order in the hall.

As your son's Head of Year I will be only too happy to discuss his progress or any other concerns with you at this event.

The Head Master would also be grateful if parents could complete the annual Parent Questionnaire before they leave.

Could you please return the reply slip to your son's Form Tutor or email [admin@kings.lincs.sch.uk](mailto:admin@kings.lincs.sch.uk) by Monday 26 November to confirm you can attend the evening.

I look forward to seeing you on the evening.

Yours sincerely

Mr G L Collins  
Head of Year 10

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**Return to: Form Tutor or email [admin@kings.lincs.sch.uk](mailto:admin@kings.lincs.sch.uk) by Monday 26 November 2018**

Student: \_\_\_\_\_

Form: \_\_\_\_\_

I will be able/unable to attend the Year 10 Parents' Evening on Tuesday 4 December.

Parent/Guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_