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April 2019

Dear Parent,

Year 8 Parents' Evening

I would like to invite you to the Year 8 Parents' Evening on Thursday 25 April in the School Hall between 4.15pm and 7.15pm. During this evening you will be able to discuss your son's academic progress with Subject Tutors. Appointments with Form Tutors and the Head of Year 8 are not available on this evening.

The school has an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Appointments can be made from 9.00pm on Wednesday 3 April. Please visit <https://kingsgrantham.parentseveningsystem.co.uk> to book your appointments.

Appointments are available on a first come, first served basis and we strongly advise that parents book early to avoid disappointment. If your son has more than one Subject Tutor you will be able to book appointments with the member of staff that teaches him for the majority of lessons. When you access the software you may find that you already have an appointment scheduled with a member of staff. This is because the member of staff has requested an appointment. It is also important to point out that a number of staff teach multiple classes and it will therefore not be possible for every student to book an appointment. All parents will receive an annual report later in the year so we politely ask that you do not contact individual members of staff to ask for feedback if you are unable to book an appointment.

All students are expected to attend the evening and sit alongside their parents so they can take an active role in discussions. Staff will be seated in alphabetical order in the hall.

I look forward to seeing you on the evening.

Yours sincerely,

Mr Justin Dixon
Deputy Headmaster